



OPERATIONS MEMO

Update from the California Student Aid Commission

STATE OF
CALIFORNIA



August 24, 2017

GOM 2017-28

TO: High School Counselors
High School Principals
County and District Superintendents

FROM: Catalina G. Mistler *Catalina G. Mistler*
Deputy Director, Program Administration & Services Division

SUBJECT: **Reminder: 2018-19 Electronic Grade Point Average Submission**

This Operations Memo from the California Student Aid Commission (Commission) reminds public and private high schools of the importance to electronically submit Grade Point Averages (GPA) for their graduating class of 2018 by the **October 1, 2017**, deadline.

- Early GPA submissions benefit students by allowing them to have earlier notification of their Cal Grant award eligibility.
- [Education Code 69432.9 \(c\)\(2\)](#) requires public schools, including charter schools, to electronically submit GPAs for their grade 12 pupils to the Commission by October 1.
- As of August 23, 2017, the Commission has received only 2.4 percent of the 2018-19 required GPAs. The Commission appreciates those schools who have already submitted their students' GPAs.
- Schools are also encouraged to upload GPAs for students that graduated in 2017, as this may help them qualify for a Cal Grant if they did not qualify during the prior application period.
- Cal Grant award notifications will be sent in November 2017, to students who:
 - have completed the FAFSA or CADAA;
 - have their GPAs submitted; and
 - qualify for the award.

GPA Submission Training

The Commission's goal is to ensure successful electronic GPA submissions to benefit students and families. To assist in this effort, the Commission provides the following resources:

- [Live Webinars](#)
- [Recorded training webinars](#)
- [Mini-training modules](#)

- Individual assistance by phone and e-mail.

These resources can be accessed by visiting the Commission's website at www.csac.ca.gov, hovering over the "High Schools" tab and selecting "Trainings".

WebGrants Access

School Administrators must have WebGrants access to upload GPAs. The following documents must be submitted for WebGrants access:

District: [Request for System Administrator Access](#)
[FAFSA/ Dream Act Completion Program Agreement](#)

High School: [Request for System Administrator Access](#)
[FAFSA/ Dream Act Completion Program Agreement](#)

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

Working together to effectively promote education beyond high school!